

Uniform Reimbursement Request

Form 1022.03.A

I request payment for the purchase of the following uniform items, according to contract with the City of Stevens Point. Original receipts are attached.

	Class B Button Up Shirt Short Sleeve:	Light Blue, with military crease, scallop pocket flaps, badge tab, and epaulettes. (White for Chief Officers)
	Class B Button Up Shirt Long Sleeve:	Light Blue, with military crease, scallop pocket flaps, badge tab, and epaulettes. (White for Chief Officers)
	Dept T-Shirt	Long or Short Sleeved, Navy or Red, Logo on front, standard lettering on back
	Polo Shirt	Long or Short Sleeved, Navy or Red, Logo and last name on front (White for Chief Officers)
	Job Shirt	Navy, Logo and last name on front, Blauer 4630X
	Uniform Belt	Black 1-3/4" wide garrison belt with silver buckle
	Baseball/Winter Cap	Navy / Black, knit stocking cap
	Specialty T-Shirt	Specialty shirts as required
	Optional Item – Description <i>Prior Chief or AC Approval Required before purchasing</i>	

**Chief/AC
Approval:**

Approved: ☐

Name: _____

Denied: ☐

Title: _____

Employee:

Print Name _____

Home Address (required) _____

City _____

State _____

Zip _____

Signature _____

Date _____

Officer:

Approved: ☐

Name: _____

Denied: ☐

Title: _____

For Administrative Use Only:

Amount to be Paid: _____

By: _____